

Coaley Village Playgroup
Daily Risk Assessment

Activity	Hazard (anything that can cause harm)	Risk (Low, Medium, High)	Action required
Sand Play	Contamination Sand in eyes Unsafe equipment	Low Medium	Follow Health & Safety policy. Supervision & Curriculum ensures safe play. Equipment to be clean & safe to use.
Water	Contamination Slipping due to wet floor	Low High	Fresh water daily/Disinfect tray after use Mop up immediately
Junk Modelling	Scissors PVA glue	Medium	Supervision. Staff to teach safe handling.
Painting	Paint on Floor Splinters from wooden brushes Easel -trapped fingers	Medium Low Medium	Clean immediately Ensure paintbrushes are of good working order. Ensure easel is locked into position before use.
Large/small Construction	Choking	High	Ensure construction toys are appropriate to age e.g. if under the age of 36 months Construction toys to be clean & of good working order
Wheeled Toys	Falls	High	Helmets to be worn. (working towards this) Toys to be suitable for age/ability & of good working order. Discuss playground rules regularly.
ICT	Electrical Shock	High	Supervision & Curriculum ensures safe use. Ensure children's hands are dry before use.

Outside Play	Slipping/falls	Medium	Ensure children have suitable footwear. Sweep away excessive leaves on playground - cone off area. Discuss playground rules regularly. Ensure gates are shut at all times. Designated quiet area sectioned off. Follow procedure for accidents/incidents.
Role Play Area	Tripping hazards Choking	Medium	Encourage children to tidy up. Discuss hazards Equipment suitable for age/ability
Small Word	Choking Cuts	Medium	Ensure equipment is clean & safe to use. Discard toys with loose parts. Suitable for age
Playdough	Consumption of dough Contamination	Low	Ensure dough is clean & mould free. Play dough changed on a regular basis. Supervision & Curriculum ensures safe and appropriate use. Ensure equipment is clean and safe to use.

Please note: At least one member of staff on duty will hold an Early Years First Aid certificate & Food Hygiene certificate. If you have any problems please see the named Health & Safety Officer. To ensure safety the correct ratios will be upheld at all times. Staff to ensure that fire exits are clear.