

**Minutes of Playgroup Meeting
Held at E Freeman
Wednesday 18th June 2008**

Minutes and other news can be found on our website:

www.coaleyplaygroup.btik.com

As these minutes are posted onto the website all personal details such addresses will be omitted.

ACTIONS

- | | | | |
|---|--|---|----------------|
| 1 | <u>Present</u> | C Whittaker, D Davidson, H O'Brien, N Barnett, E Freeman, E Binns, B Gwynn, | |
| 2 | <u>Apologies</u> | Received from K Burton, Audrey Chivers, Ali Tuck, Lisa Miles, Vicky Clayton, Mandy Burrows, Nina Prout | |
| 3 | <u>Minutes of Last Meeting/Matters Arising</u> | Held 29 th April 2008 were read by N Barnett and signed as correct by N Barnett. | |
| 4 | <u>Sink Unit</u> | Will be put on hold as Mr Batchelor has the worry of the cost of the floor. The floor is being fixed in the Summer holidays. Help Needed Please on Friday 18th July to move all playgroup equipment into the hall. Help will also be needed on Tuesday 2nd and Wednesday 3rd September 2008. Please let Nicki know if you can help.
Staff back to work Wednesday 3 rd September
Children start Thursday 4 th September | All

All |
| | <u>Frocester Beer Festival</u> | Coaley Cricket Club asked if we wanted to raise some money by marshalling the car parking at the beer festival. Emma to ask Brian Chivers for more information on timings, numbers and amount of pay!
We are still waiting for Brian Chivers to let us know if we are needed to help with this. | E Binns |
| | <u>Cork tiles</u> | Becky is researching appropriate tiling and costing | |
| | <u>Link with Uley</u> | Nicki has notified them that we have been successful in finding a Playleader, we are still keen to foster links with them. A meeting will be held when Krtisztina has had time to settle. | |
| | <u>Policies</u> | Discuss next meeting | |
| | <u>Playground equipment</u> | Mr Batchelor has said we can have a designated area close to the current adventure play equipment. We can also use the school play apparatus whenever the school children aren't. Funding was not mentioned. He didn't like the idea of a designated quiet area, as he didn't want to separate up the playing fields. FOCS are currently saving for an outdoor quiet classroom, which Mr Batchelor, says we will be able to use. Fenced area near boat we can use whenever it is empty. Elaine looking into gaining funding for this. | E Freeman |

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Marketing

September 2009 intake is low. Some places still available for Sept 2008. We will now offer extra sessions for current children on a first come first served basis, and this is on a termly basis. Please see Helen if you would like an extra session/sessions.

H O'Brien

Parent questionnaire

50% return - Helen is analysing now.

H O'Brien

Photographer

Photographer will be here on Tuesday for Leavers and Individual photos. Hall is booked. Emma to draw up a rota for Debra of what parents want so she can liaise with Miss Cresswell.

E Binns

D Davidson

Welcome

Nicki officially welcomed Krisztina Wiltshire as our new playleader. Shadowing Debra this week and next. Contract starts in September. Welcome Krisztina we are all looking forward to working with you.

Playleader report

Prepared and typed by Debra(see attachment). Last one for Debra as she leaves at the end of term - many thanks for all that you have done for playgroup we all wish you well for the future.

Treasures Report

Prepared and typed by Elaine Freeman (see attachment). We might have more to put into savings at the end of the year. Elaine has just deposited £1000 into the savings.

Nursery Education Funding

Sessions in September run from 9.00 - 12.55 this includes 15 - 20 minutes for children to eat lunch the rest has to be an educational experience.

K Wiltshire

New Committee

Informal meeting at Fox and Hounds 8pm on 3rd September to discuss roles: Chair, Treasurer, Rota Secretary, Minutes Secretary, Fundraising Co-ordinator x2, SENco and Admin, Collections. If you are interested in a say in how the playgroup is run please come along.

All

Fundraising

Prepared and typed by Emma (see attachment)

AOB

Becky - to ask charity shops for any old fashioned dressing up clothes

B Gwynn

Does anyone have the playgroup policy book????

All

Next Meeting

Annual General Meeting - Tuesday 23rd September 2008 - 8pm at Emma Binns 1a The Close, Coaley.

Meeting Close

9.30 pm

Signed:

Dated: